



# JOB DESCRIPTION

## INFORMATION

<b>Job Title:</b>	<i>Assistant or Associate Professor of Music and Director of Instrumental Studies</i>	<b>EEOC Job Classification</b>	Professionals
		<b>FLSA Classification</b>	Exempt, full-time
<b>Department:</b>	Music (Paul T. Plew School of Music)	<b>W/C Classification</b>	8868 – Administration/Faculty
<b>Reports To:</b>	Dean of the Paul T. Plew School of Music	<b>Compensation</b>	\$70,000 - \$85,000

## SUMMARY

The Paul T. Plew School of Music at TMUS seeks an experienced instrumental conductor and teacher to aid it in glorifying Christ through passionate pursuit of musical excellence.

## ESSENTIAL JOB FUNCTIONS

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Serve as music director and conductor of the University Orchestra and string and wind ensembles.
- Teach in other areas of the music curriculum as suited/experienced, for a total load (equivalent) of twelve units per semester (See below under “Education and Experience” for potential areas).
- Oversee the instrumental music program, including supervising the formation/training of additional ensembles as required in the context of a growing student body.
- Collaborate with music faculty and staff members to recruit talented performers as music majors as well as participants in instrumental ensembles.
- Advise majors and share in normal departmental and institutional administrative work.
- Perform other related duties as assigned.

## QUALIFICATIONS

- Evidences a growing, vital personal relationship with Jesus Christ.
- Demonstrates commitment to the doctrinal position of TMUS, whole-heartedly embracing the university’s mission, vision, core values, and educational goals.
- Manifests a mature Christian lifestyle through active involvement in a conservative evangelical local church.
- Exhibits a desire to minister, to serve others in varied capacities, and to mentor students in Christlike humility and lifelong learning.
- Establishes and maintains effective working relationships with students, faculty and staff members, administrators, donors, external colleagues (in church, K-12, college-level, professional, and community organizations), and other community members from diverse academic, socio-economic, cultural, & ethnic backgrounds.
- Employs strong interpersonal, organizational, and verbal/written communication skills to work effectively with a wide range of constituencies in a diverse community.
- Exercises confidentiality, good judgment, and discernment, consistently applying biblical/theological thinking to decision-making.
- Successfully passes a background investigation.

## SUPERVISORY RESPONSIBILITY

This position has no supervisory responsibilities.

## EDUCATION AND EXPERIENCE

- Experienced instrumental conductor and teacher with a proven track record of recruiting players and developing post-secondary instrumental ensembles, including concert programming/production and touring.
- Completed doctorate in music or music education with specialization in instrumental conducting, education, or performance; or in composition/theory (ABD considered).
- Active participation in regional and/or national professional instrumental and/or music education organizations.
- Background/aptitude/experience teaching in other areas of the music curriculum, e.g., K-12 music education, composition/theory, applied instrumental study (i.e., in addition to conducting and instrumental ensembles).

## PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; use hands to finger, handle or feel; and reach with hands and arms.
- This position requires the ability to occasionally lift office products and supplies, up to 30 pounds.
- There is some travel with overnight stay expected.

## ADDITIONAL INFORMATION

Please note that this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

The Master's University & Seminary does not discriminate on the basis of race, color, national origin, ancestry, gender, age, marital status, veteran status or prior military service, medical condition, or any physical or mental disability. We are committed to practicing principles of equal employment opportunity and diversity based upon sovereign Biblical principles.