Congratulations! If you’ve completed pre-registration and submitted your $200 tuition deposit, you’re ready to enroll in classes for the Fall 2014 semester! These instructions explain how to schedule an advising appointment, the means by which you’ll register for classes.

Don’t worry—you’re not on your own to figure out what courses you need to take next semester. To keep things simple, you’ll be placed in classes based on your intended major. Within each major we’ve identified a suggested course curriculum to help determine class placement. During your advising appointment you’ll be able to review your schedule to ensure that classes and times are in sync with other commitments you expect to have. Here’s how to set up an advising appointment:

**OPTION 1: ADMITTED STUDENTS’ DAY (PRE-ORIENTATION)**

The first opportunity for new student course registration will take place on campus during Admitted Students’ Day on **Saturday, April 26th**. Students who register for and attend Admitted Students’ Day will automatically have an in-person faculty advising appointment scheduled between the hours of 12:00 p.m. and 4:00 p.m. that day. To register for Admitted Students’ Day, please visit www.masters.edu/admitday.
If you’re attending Admitted Students’ Day you do not need to schedule an advising appointment using the Option 2 instructions below, as an advising appointment will automatically be included in your Admitted Students’ Day schedule. You simply need to register for Admitted Students’ Day and make sure you complete Pre-Registration (including your $200 tuition deposit) prior to the event.

**OPTION 2: FOR STUDENTS NOT ATTENDING ADMITTED STUDENTS’ DAY**

If you cannot attend Admitted Students’ Day, you can still schedule a telephone advising appointment for the same day, April 26th. Telephone and in-person advising appointments will also be available Monday-Thursday throughout the rest of the summer, starting April 28th.

Students not attending Admitted Students’ Day should follow these steps to sign up for an advising appointment:

1. Log into Self-Service using your username and password: [www.masters.edu/selfservice](http://www.masters.edu/selfservice)
2. Click on “Advising Appointments” in the left hand menu.

Select “Advising Appointment” to confirm classes with an academic advisor.
3. A calendar will appear with available advisors and appointment times. Select a date, time, and method (telephone or in-person) that works best for you. An email will confirm your scheduled advising appointment.

4. If your advising appointment is by phone, it is your responsibility to call at the time of your appointment. The receptionist will connect you to your academic advisor. Our phone number is 1-800-568-6248.

Please be sure to complete Pre-Registration at least 1-2 days before your scheduled advising appointment. This includes submitting your $200 deposit. For reference, Pre-Registration instructions are available at www.masters.edu/downloads.

If you have any questions, or have difficulty accessing your Self-Service account, please contact the Office of Admissions at 1-800-568-6248.

REMINDERS:

ADMITTED STUDENTS DAY: SATURDAY – APRIL 26TH, 2014:

As mentioned above, you and your family are invited to join faculty, staff, and students for a day of pre-orientation activities. The program will run from approximately 9:00-4:00 p.m. with check-in beginning at 9:00 a.m. Not only will this be the first day for all new students to register for classes, but you’ll also have an opportunity to meet other new students, engage with student services and societies, hear key insights from TMC leadership, and even win prizes! More information can be found at: www.masters.edu/admitday.


We are looking forward to your arrival on campus this August, joining over 300 new students from around the globe! Your first semester will begin with our Week of Welcome new student orientation program. Check-in for Week of Welcome will take place on Saturday, August 23rd from 9 a.m. to 12 p.m. For more information, please visit www.masters.edu/wow.

HEALTH CENTER INFORMATION:

Don’t forget to complete and return all requested information regarding your health history to our campus nurse before Monday, August 11, 2014. More information about required documentation, immunizations, and health insurance can be found at www.masters.edu/campuslinks/healthservices/. Documents can be mailed to The Master's College Health Center, 21726 Placerita Canyon Road, Santa Clarita, CA 91321. For questions or concerns, contact the Health Center at (800) 568-6248 ext. 2662.