Adding a Printer on a PC

Step 1: Load the print driver

1. Navigate to Computer from the Start Menu
2. In the address bar at the top of the screen, type `\172.19.0.11` and hit enter

3. Enter your TMC username, with MASTERS\ preceding your username. Then enter your password. These will be the same credentials used for logging into Self-Service.

4. Be sure to check the “Remember my credentials” box

5. Choose the Printer that you want to connect to
6. Right mouse click on the printer driver and select **Connect**